# DEGREE WORKS WORKSHEET VIEWS

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# **REVISION HISTORY**

Version	Date	Name	Description
1	2.15.16	Bracken	final
2	9.05.24	Ashley	Updated to reflect Degree Works Upgrade to 5.1.3

## INTRODUCTION AND PURPOSE

Degree Audits are used at UCR as a means for students and staff to track completion of curriculum requirements towards graduation. Degree Works offers a number of different types of audit views. Each view displays specific information about a students' progress towards degree completion. This procedure provides instruction on how to use the different views available through Degree Works.

# RELATED POLICIES, REGULATIONS, GUIDING PRINCIPLES, AND COMMON PRACTICES

1. None

## IMPACTED DEPARTMENTS, UNITS, PROGRAMS, AND CENTERS

1. Academic Departments

# BEFORE YOU BEGIN

If this is the first time you are reviewing this procedure, open Degree Works (https://degreeworkstest.ucr.edu/ResponsiveDashboard) to follow along.

## FORMS

The degree audit is located within Degree Works. There are no forms in Degree Works.

# PROCEDURES

## STUDENT VIEW

- 1. The **Student View** report is the default audit view detailing all of the degree requirements including exceptions to requirements or notes to the student. The following is an entire audit for an undergraduate student.
  - a. In the Audit Format drop-down list box, select Student View then click on the Process button.
  - b. Degree requirements are listed in a series of blocks which can be collapsed or expanded.

_	hed: 09/18/2024 10:43 AM 8					
Studer	nt ID X	Name		Degree Bachelor of A	Arts	
dvanc	ed Search					
ollege dviso	e: Humanities, Arts, and Soc Sci Level: Undergraduz r: . The Staff, James Fox, Kourtney Luke Holds: Adv	te Class Level: Sen	ior <b>Major:</b> Environmental Stu	dies		
ader	nic What-If Athletic Eligibility				View Historic Audit 10/01/2024 at 4:19 AM U/BA	
Form: Stuc	at Jent View 9% Requirements	Units	tive GPA In-Pro	igress Classes	Preregistered Classes	
Date: nostic )egi nits R	10/01/2024 4:19 AM s Student Data Save Audit ree in Bachelor of Arts INCOMPLET Required: 180 Units Applied: 180 Catalog Year: 20	24-2025			Colla	apse
Date: nostic.	10/01/2024 4:19 AM s Student Data Save Audit ree in Bachelor of Arts INCOMPLET Required: 180 Units Applied: 180 Catalog Year: 20 180 Units Required, not to exceed 216 units	24-2025			Colla	apse
Date: nostic )egi nits R	10/01/2024 4:19 AM s Student Data Save Audit ree in Bachelor of Arts INCOMPLET lequired: 180 Units Applied: 180 Catalog Year: 20 180 Units Required, not to exceed 216 units A Minimum of 36 units must be completed at UCR	24-2025 Still Needed:	Minimum units completed a	at UCR: You have	Colla e 0 but still need a minimum of 36	unit
Date: nostic )eg nits F	10/01/2024 4:19 AM s Student Data Save Audit ree in Bachelor of Arts INCOMPLET Required: 180 Units Applied: 180 Catalog Year: 20 180 Units Required, not to exceed 216 units A Minimum of 36 units must be completed at UCR 35 of the final 45 units must be completed at UCR	24-2025 Still Needed: Still Needed:	Minimum units completed at The last units completed at	it UCR: You have	Colla e 0 but still need a minimum of 36 0 but still need a minimum of 35 u	unit
Date: Instic O O O O	10/01/2024 4:19 AM         s Student Data Save Audit         ree in Bachelor of Arts         Incomplet         tequired: 180       Units Applied: 180         Catalog Year: 20         180       Units Required, not to exceed 216 units         A Minimum of 36 units must be completed at UCR         35 of the final 45 units must be completed at UCR         Minimum 2.0 GPA is required.	24-2025 Still Needed: Still Needed: Still Needed:	Minimum units completed a The last units completed at Upon completing your first	st UCR: You have UCR: You have term at UCR a C	Colla e 0 but still need a minimum of 36 0 but still need a minimum of 35 u 5PA will be calculated.	unit:
Date: nostic )egi nits F O O O	10/01/2024 4:19 AM s Student Data Save Audit ree in Bachelor of Arts INCOMPLET Required: 180 Units Applied: 180 Catalog Year: 20 180 Units Required, not to exceed 216 units A Minimum of 36 units must be completed at UCR 35 of the final 45 units must be completed at UCR Minimum 2.0 GPA is required. University of California Entry-Level Writing Requirement	24-2025 Still Needed: Still Needed: Still Needed:	Minimum units completed a The last units completed at Upon completing your first	at UCR: You have UCR: You have term at UCR a C	Colla e 0 but still need a minimum of 36 0 but still need a minimum of 35 u 3PA will be calculated.	unit:
Date: Degl nits F O O O O O O O O O O O O O	10/01/2024 4:19 AM         s Student Data Save Audit         ree in Bachelor of Arts         Incomplete         Required:       180 Units Applied:       180 Catalog Year:       20         180 Units Required, not to exceed 216 units         A Minimum of 36 units must be completed at UCR         35 of the final 45 units must be completed at UCR         Minimum 2.0 GPA is required.         University of California Entry-Level Writing         Requirement         American History and Institutions	24-2025 Still Needed: Still Needed: Still Needed: Still Needed:	Minimum units completed a The last units completed at Upon completing your first	at UCR: You have UCR: You have term at UCR a C	Colla e 0 but still need a minimum of 36 0 but still need a minimum of 35 u 3PA will be calculated.	unit:
Date: Degl nits F O O O O O O O O O O O O O	10/01/2024 4:19 AM         s Student Data Save Audit         INCOMPLET         INCOMPLET         Required: 180 Catalog Year: 20         180 Units Required, not to exceed 216 units         180 Units Required, not to exceed 216 units         A Minimum of 36 units must be completed at UCR         35 of the final 45 units must be completed at UCR         Minimum 2.0 GPA is required.         University of California Entry-Level Writing         Requirement         American History and Institutions         CHASS BREADTH REQUIREMENTS	24-2025 Still Needed: Still Needed: Still Needed: Still Needed:	Minimum units completed a The last units completed at Upon completing your first 1 Class in <b>HIST</b> 017A or 017	st UCR: You have UCR: You have term at UCR a C B or <b>POSC</b> 010 o	Colla e 0 but still need a minimum of 36 0 but still need a minimum of 35 u 3PA will be calculated.	units.

0	ENGLISH COMPOSITION		
	O Beginning Composition	Still Needed:	1 Class in ENGL 001A or 01PA
	O Intermediate Composition	Still Needed:	1 Class in ENGL 001B
	O ENGL 001C or WAC	Still Needed:	Choose from 1 of the following:
	O Applied Intermediate Composition		1 Class in ENGL 001C or 01HC or 01SC
	O Writing Across the Curriculum Course Equivalent		Click here to see classes which meet this requirement
rea	adth for College of Humanities,	Arts, & Soc Sci	INCOMPLETE
rea iits R DWC	adth for College of Humanities, Required: 56 Units Applied: 0 Catalog Year: 20 er-division Environmental Studi equired: 16 Units Applied: 0 Catalog Year: 202	Arts, & Soc Sci 24-2025 GPA: 0.00 ES INCOMPLETE 4-2025 GPA: 0.00	INCOMPLETE
rea hits R DWC	adth for College of Humanities, Required: 56 Units Applied: 0 Catalog Year: 20 er-division Environmental Studi equired: 16 Units Applied: 0 Catalog Year: 202 Minimum of 16-17 units are required	Arts, & Soc Sci 24-2025 GPA: 0.00 25 INCOMPLETE 4-2025 GPA: 0.00 Still Needed:	INCOMPLETE 16-17 units are required. You currently have 0 and you still need at least 16 more units.
rea its R )We ts Re	adth for College of Humanities, lequired: 56 Units Applied: 0 Catalog Year: 20 er-division Environmental Studi equired: 16 Units Applied: 0 Catalog Year: 202 Minimum of 16-17 units are required Environment, Society, Culture	Arts, & Soc Sci           24-2025         GPA: 0.00           ES         INCOMPLETE           4-2025         GPA: 0.00           Still Needed:         Still Needed:	INCOMPLETE 16-17 units are required. You currently have 0 and you still need at least 16 more units. 1 Class in SEHE 001
rea iits R DWE D D	adth for College of Humanities, Required: 56 Units Applied: 0 Catalog Year: 20 er-division Environmental Studi- equired: 16 Units Applied: 0 Catalog Year: 202 Minimum of 16-17 units are required Environment, Society, Culture Two courses from the following list	Arts, & Soc Sci 24-2025 GPA: 0.00 CS INCOMPLETE 4-2025 GPA: 0.00 Still Needed: Still Needed: Still Needed:	INCOMPLETE 16-17 units are required. You currently have 0 and you still need at least 16 more units. 1 Class in SEHE 001 2 Classes in BPSC 011 or 021 or ENSC 001 or 002 or 003 or 004 or 006 or ECON 006 or GEO 002 or 003 or 004 or 005 or 007 or 008 or 009 or 009H or 010 or 011 or 011H or 012 or PHYS 018

Upper-division Environmental Studies Requireme Units Required: 36 Units Applied: 0 Catalog Year: 2024-2025	ents INCOMPLETE ~
Upper-division Environmental Studies Major GPA Catalog Year: 2024-2025 GPA: 0.00	A INCOMPLETE
<b>100 Units Outside the Major SEE ADVISOR</b> Units Required: 100 Units Applied: 0 Catalog Year: 2024-2025 GPA: 0.00	· ·
Math & Science GPA (Informational Only) Computer 2024-2025 GPA: 0.00	PLETE
Additional Units Completed Units Applied: 180 Classes Applied: 1	~
Insufficient Units Applied: 0 Classes Applied: 4	~
Notes	~
Legend ⊘ Complete () Complete (with classes in-progress) () Any course number	<ul> <li>Not complete</li> <li>Nearly complete - see advisor</li> </ul>

2. To navigate to other views, select the view from the drop-down list and then select Process.

## **REGISTRATION CHECKLIST**

- 1. The **Registration Checklist** is a summary of degree requirements still outstanding. The condensed view aides in advising students about which classes to register for in an upcoming term.
  - a. Notes are not able to be viewed in this format.

Format Registration Checklist	Degree Progress     4%     0%	Cumulative GPA	✓ In-Progress Classes ✓ Preregistered Classes PROCESS
	Requirements Units		

Lower-division Ps	ychology Requirements INCOMPLETE
Units Required: 39 Units Ap	plied: 0 Catalog Year: 2024-2025 GPA: 0.00
Still Needed:	1 Class in MATH 004 or 005 🖻 or 006A or 006B or 008A or 007A or 007B or 009A or 009B or 009C or 022
Still Needed:	4 Units in BCH 001:099 or BIOL 001:099 or 002 or BPSC 001:099 or ENTM 001:099 or GEO 003 or NEM 001:099 or PLPA 001:099
Still Needed:	4 Units in GEO 001:099 or PHYS 001:099 or CHEM 001:099 Except CHEM 001W
Still Needed:	2 Classes in BCH 010 or BIOL 002 or 003 or 005A or 005B or 005C or 010 or 030 or 034 or 040 or BPSC 011 or 021 or 031 or 050 or CS 005 or 006 or 008 or 010 or 010V or 011 or 012 or 012V or 013 or 014 or 061 or 066 or 067 or CHEM 001A or 001B or 001C or 003 or 005 or EE 003 or ENSC 001 or 002 or 003 or ENTM 010 or 020 or 050 or GEO 001 or 002 or 003 or 004 or 005 or 006 or 007 or 008 or 009 or 010 or 011 or 012 or 030 or MATH 004 or 005 🖸 or 008A or 008B or 009A or 009B or 009C or 010A or 010B or 011 or 015 or 022 or 023 or 031 or 046 or ME 003 or 040 or PHYS 002A or 002B or 002C or 004A or 004B or 004C or 006 or 007 or 008 or 020 or 021 or 037 or 040A or 040B or 040C or PLPA 010 or STAT 040 or 048 Except @ @ with units < 4.0
Still Needed:	2 Classes in PSYC 001 and 002
Still Needed:	1 Class in PSYC 011

## **GRADUATION CHECKLIST**

#### STEPS

- 1. The Graduation Checklist is a summary of requirements complete and still outstanding.
  - a. The difference between this view and the Student View is that the advice for requirements still outstanding (with the exception of the degree block unit requirements) does not display, only the title. Also, grades are not displayed.
  - b. Students do not have access to this view.

Fo	ormat Graduation Checklist	Degree Progress	Cumulative GPA 0.00	<b>&gt;</b>	In-Progress Classes	Y	Preregistered Classes	PROCESS	
Brea Units F	adth for College of Hum Required: 56 Units Applied: 0 Cata	nanities, Arts, & Soc	Sci INCOMPLETE					^	•
0	World History								
0	One Fine Arts								
0	Two Literature, Philosophy, Religious	Studies							
0	One Additional Humanities								
0	One Economics or Political Science								

#### **REGISTRAR REPORT**

1. This **Registrar Report** displays the behind the scenes programming of the requirements. The view may aid in troubleshooting degree audit issues with the Registrar's Office or Graduate Division Academic Affairs for graduate students.

Format Registrar Report	Degree Progress         4%       0%         0%       0.00         Requirements       Units	PROCESS
Lower-division Psychol	ogy Requirements INCOMPLETE	~
Units Required: 39 Units Applied: 0	Catalog Year: 2024-2025 GPA: 0.00	
Unmet Requirement(s):	39 units are required. You currently have 0, you still need 39 more units.	
Block Qualifiers: 39 Units MAXPASS MaxClass ShareWit	SFAIL 0 Units ses 0 in @ @ (With DWGRADELETTER = TD, TD- ) th (OTHER = BR_CHASS)	
Still Needed:	1 Class in MATH 004 or 005 🖄 or 006A or 006B or 008A or 007A or 007B or 009A or 009B or 009C or 022	
Requirement:	1 Class in MATH 004, 005, 006A, 006B, 008A, 007A, 007B, 009A, 009B, 009C, 022 MINGRADE 1.7	
Still Needed:	4 Units in BCH 001:099 or BIOL 001:099 or 002 or BPSC 001:099 or ENTM 001:099 or GEO 003 or NEM 001:099 or PLPA 001:099	

## DIAGNOSTICS REPORT

- 1. This **Diagnostics Report** displays the behind the scenes programming of requirements and the logic behind the redemption of courses. The Diagnostics Report opens in a new window.
  - a. At the top of the screen, you have the Student's ID, the unique audit identifier code, along with other information related to the version of degree works being used and the student's audit.
  - b. The second box displays information about each Block being used to create the audit. A Block is a section of the audit (which can also be called a Scribe Block) that defines all of the programming of the requirements for a specific area such as lower-division major requirements. Each block has a unique number starting with RA such as RA000026 for the BA degree block.

Format Student View	Degree Progress       4%       0%       Requirements     Units	Cumulative GPA	☑ In-Progress Classes ☑	Preregistered Classes PROCESS	]
Audit Date: 09/04/2024 5:22 AM Diagnostics Student Data				Collapse All	^

	Diagnostics Student Audit A000M Date/Time 04-Se Degree Works Release 5.1.3. Requirements Percent Done 4% Degree Works calculated GPA 0.00 Student System GPA 0.00	<b>Repor</b> MsBC p-2024 at 05:22	t	Show/Hide the <u>header</u> Header Qualifiers Header Advice Show/Hide the <u>rule</u> de Applied GPA deta Still Needed Requirements Original Fits IF-statements Not Used rules	qualit tails ails	fier details	
	Block Title	Complete	Block ID	Type = Value	GPA	Classes C Applied A	redits
	Degree in Bachelor of Arts	4%	RA002765	DEGREE = BA	0.00	0	0
	English Comp for Col of Hum, Arts, & Soc Sci	0%	RA000720	OTHER = ENG_CHASS	0.00	0	0
	Breadth for College of Humanities, Arts, & Soc Sci	0%	RA000114	OTHER = BR_CHASS	0.00	0	0
	Lower-division Psychology Requirements	0%	RA001485	OTHER = LD_PSYC	0.00	0	0
	Upper-division Psychology Requirements Secondary tags: (degree=BA)	0%	RA001956	MAJOR = PSYC	0.00	0	0
	Upper-division Psychology Major GPA	0%	RA002651	OTHER = PSYC_GPA	0.00	0	0
	100 Units Outside the Major	0%	RA000649	OTHER = 100_CHASS	0.00	0	0
~	Math & Science GPA (Informational Only)	100%	RA000118	OTHER = OPTIONAL_MAT	0.00	0	0

<sup>2.</sup> This view allows the logic to be seen for understanding or troubleshooting issues found throughout the audit. A portion of the webpage has been cropped to show greater detail.

Block	Hide	Degree in Bachelor of Arts     - 4%     RA002765: DEGREE = BA	2024 to 9999 Classes applied: 0	GPA 0.00 Credits applied: 0
Header Qu Hea	u <b>alifiers</b> der Advice:	180 Units Label=180 Units Required, not to exceed 216 units Minres 36 units Label=A Minimum of 36 units must be completed at UCR Label=35 of the final 45 units must be completed at UCR Maxpassfail 60 units MaxCredits 16 in PED@ Qualifier Original fits: (none) MaxCredits 16 in @ 198I, 198G (@ 198I is cross-listed with BSAD 198I; @ 198I is cross-listed with CPSC 198I; @ 198I is cross-listed @ 198I is cross-listed with GEOG 198I; @ 198I is cross-listed with BSAD 198I; @ 198I is cross-listed with VMNST 198G; @ 198I is cross-listed @ 198I is cross-listed with HTEA 198I; @ 198G is cross-listed with BLST 198G; @ 198G is cross-listed with VMNST 198G; @ Qualifier Original 180 units are required. You currently have 0, you still need 180 more units. Minimum units completed at UCR: You have 0 but still need a minimum of 36 units.	with ECON 185; @ 1981 is cross ted with HMSS 1981; @ 1981 is c al fits: (none)	-listed with CHST 198I; ross-listed with FVC 198I;
If Stateme	nt	IF Statement - False Location: 10		
Re	equirement:	if (BANNERGPA >= 2.0) then		
~ Complet	te	X You meet the minimum 2.0 GPA requirement Not Used (n/a %) Location: 14		Tag=5
Re	equirement:			
~ Else ~ ~ If State	ement	IF Statement - True Location: 16		

3. The bottom of the screen has a number of legends to understand why a course fits in one area of the audit but not the other.

GEO	004	A+	4	0009	2015	10						16	4	16	4	L					N
	1	Attribut	es DWSIS	SKEY=1	15281;	ATTRIB	UTE=B	BAN; ATTR	BUTE=BBPS;	ATTRIBU	JTE=BHA	N; ATTF	RIBUTE=B	HPS; A	TTRIBUT	re=BNA	N; ATTR	IBUTE=	BNPS;		
	Curre	nt Fit	RA000362:	OTHE	R = LD	PSYC	44	: Any Geos	cience Cours	e	Level: 5	Rank: 1,1,1,1	,1,1,1,1,1,1	,1,1,1,1							
	Curre	nt Fit	RA000114:	OTHE	R = BF	R_CHAS	S 516	: One Phys	ical Sciences		Level: 2	Rank: 2,1,1,1	,1,1,1,1,1,1	1,1,1,2							
	Fit rem	noved	RA000114:	OTHE	R = BR	CHASS	5 523	Two Additi Sciences/I	onal Natural /athematics		Level: 2	Rank:	2,2,-,-,-,-		Too ma exfi exfi tieb	any class Numb Numb Tiebn	ses: exfi, per of Ex per of Ex pak - see	exfi,tieb clusive v clusive v e CFG02	s NonEx s NonEx 0 TIEBR	lusive fits Iusive fits EAK	
	Curre	nt Fit	RA000649:	OTHE	R = 10	0_CHAS	S 289	Courses C Psycholog	outside the Discipline		Level: 2	Rank: 3,3,2,2	,2,2,2,2,2,2	2,2,2,3							
	Curre	nt Fit	RA000718: ALL_CO		R =		3	: Courses 1	aken or Atten	npted	Level: 2	Rank: 3,3,2,2	,2,2,2,2,2,2	,2,2,2,3							

Remo As ead	ve-reason codes ch class compared to each other class a reason code is recorded on the class was chosen as the one to remove. A list of codes records the reason the class was removed when
compa	ared against the other classes on the rule.
1	This is the first course considered
li	Lock-In exception (Apply Here)
e1f	Ever was only 1 fit for the class that was kept
1f	There is now only 1 fit (there were more fits before now)
inpr	completed class kept instead of an in-progress class (see CFG020 DAP14 In-progress vs Completed flag)
fara	Fallthru Reapply and NonExclusive reapply
do	Decide=Order is on the rule
d45	Decide qualifier - see UCX-SCR045
HMin(	Q Header MIN qualifiers that may have need the class
firk	Fit Rank; fits for each class are ordered 1-x; firk2-1 means that one of the classes at a fit-rank of 2 and the other class had a fit rank of 1; the class with the lowest number is kept on the rule. (A small number means a better fit rank; a bigger number means a worse fit rank)
dect	Delete Count based on Max qualifiers
exfi	Number of Exclusive vs NonExlusive fits
Ivi	Match level - also used in fit rank determination (firk)
nfits	Number of current fits
	Class's credits were marginally over the required credits; eg: classA(4cr), classB(3cr), classC(3cr); rule is "6 Credits in"; classA may end up with "mrg" because keeping it with a 3
mrg	credit class will bring it marginally over the 6 credits; might be best to remove it and keep the two 3 credit classes to get exactly 6 credits - thus making more efficient use of the credits since the 4 credits can be used elsewhere
SQ	Special Qualifier; there is a MinAreas, MinPerdisc, or MinSpread qualifier on this rule and this class was needed to help satisfy it - and another class was not. (There is also a special case of "1 Class and 4 Credits in XYZ @" and this class has the right number of credits - and the other classes do not.)
tieb	Tiebreak - see UCX-CFG020 TIEBREAK
end	no decision - a virtual coin was flipped

## STUDENT DATA REPORT

#### STEPS

1. The **Student Data Report** displays all the data coming from Banner for the student. Banner data is the only data used to generate an audit for students. It is useful in troubleshooting audit issues because it allows data elements to be identified or confirmed. The Student Data Report opens in a new window.

Format Student View	Degree Progress	Cumulative GPA	☑ In-Progress Classes ☑	Preregistered Classes PROCESS
Audit Date: 09/10/2024 1:49 PM Diagnostics Student Data				Collapse All

Primary-Mst																				
Name	Sc	ortName	BridgeDate	BridgeTime	ChangeDate	Chan	geTime	UserClass	UserDef1	UserDef2	UserDe	ef3 U	serDef4	UserDef5	UserDef6	UserDef7	UserDef8	UserDef9	UserDef10	Ema
Littlelamb, Im	ia Ll'	TTLELAMB,IMA	20240620	1216	20240607	1304		STU	353284											
Student-Mst																				
Term																				
202410																				
Goal-Dtl																				
School		De	gree		DegreeSou	rce						Catalo	ogYr				StuLevel			
U		BS			S							2023					SR			
GoalData-Dt	1																			
School		Degree	CatalogYr		GoalCode				GoalValue			GoalS	Seq	/	AttachCode		A	ttachValue		
U		BS	2023		ADVISOR			8	62001621			0001		1	ЛАJR					
U		BS	2023		ADVISOR			8	61250753			0002		F	ACU					
U		BS	2023		ADVISOR			8	62000007			0003		l	.ERN					
U		BS	2023		COLLEGE			N	IA .			0001								
0		BS	2023		MAJOR				HEM			0001								
0		BS	2023		PROGRAM			E	S-CHEM			0001								_
0		05	2023		STUSTATUS			ļ.	/			10001								_
Term-Dtl		Come To IT and		0	7.5			0			0.0							0		
SCHOOL		Cum lotEarn		Cun	h irEarn			Cumorea	m		Cu	nGrAtt			CumorPts	3		Cumopa		
0		0180.000		010	J.000						1000	0.000			00000.000			000.000		_
Class-Dtl	Term	Dissipline Course	um her Ceure	Title		Audit	Incufficien		Mitte dage ut	no emplete l	lass Flore	Jaco Fe	il Final Cra	de Cinel Cat		CrediteEe	un Case Cased	ite Crede De in	te Cue dit Tur	a Class
Course	1erm	Discipline Courser	lumber Course	CELLAMOLECI		Audit	Insuncier	It inprogress	swindraw	icompiete r	assriagi	assra	II FINAIGIA				In Gpacreu	Its Graderoin	its credit type	acias
BIOL 005A	201040	BIOL 005A	INTRO.	TO CELL & MOLECI		N	N	N	N			N	GD	0000.00	0004.000		0000.000	0000.000	AC	A
CHEM 001B	201040	CHEM 001B	GENER		OULK BIO LAB	N	N	N	N			N I	GD	0000.00	0001.000	0000.000	0000.000	0000.000	AC	-
MATH OODB	201020	MATH 000B	EIDST		ic .	N	V	N	N			<b>N</b>	GD	0000.00	0004.000	0000.000	0000.000	0000.000	AC	
WATT 009B	201040		FIRST-	I LAN GALGULU	3	IN IN		IN	IN I	, p	, li	N I	00	0000.000	0004.000	0000.000	0000.000	0000.000	no	- price

## **CLASS HISTORY**

### STEPS

1. The **Class History** link is found by clicking into the ellipses in the upper right of each screen.

Worksheets			₽ 2
Data Refreshed: 09/18/2024 10:43 AM 🛱			GPA Calculator
Student ID	Name	Degree	Class History
X	TV011/E	Bachelor of Arts	Notes
Advanced Search			

2. It will display classes as a pop-up in the following term-by-term format.

all 2019			
Course	Title	Grade	Units
CHFY 002G	CHASS F1RST FINE ARTS COURSE	A+	4
CHFY 007	CHASS 1ST LEARNG COMMNITY WRK	S	2
DNCE 007	DANCE: CULTURES AND CONTEXTS	B+	4
GEO 009	OCEANOGRAPHY	A-	4
Winter 2020			
Course	Title	Grade	Units
CHFY 003M	CHASS F1RST SOCIAL SCIENCE COU	B+	4
CHFY 007	CHASS 1ST LEARNG COMMNITY WRK	S	2
CS 006	EFFECTVE USE OF WRLD WIDE WEB	C+	4

#### SAVING AUDITS AS PDF

#### STEPS

- 1. To Save an audit as a PDF, you select the Printer Icon on the top right of the audit.
- 2. When you click on the printer icon, a pop-up will appear so you may select the dimensions desired.
- 3. The actual prompts and sequence of prompts for viewing and printing the PDF can vary, depending on the browser because of Adobe Reader's behavior within that specific browser.

/orksheets a Refreshed: 10/02/2024 2:53 AM €		₽ 2
Student ID 862158578 ×	Name Cabrera, Jessica	Degree Bachelor of Arts
Advanced Search	Choose dimensions	×
College: Humanities, Arts, and Soc Sci         Level: Under           Concentration: Marketing (Admin Stds)         Advisor: Su	Select dimensions for PDF	Stds
Academic What-If Athletic Eligibility	Letter - Portrait (8.5 x 11 in)	View Historic Audit 09/23/2024 at 11:42 AM U/BA

# FINAL QUIZ

- 1. The Student View report is the default audit view detailing all of the degree requirements including exceptions to requirements or notes to the student.
  - a. TRUE
- 2. The main purpose of the Diagnostic Report is to:
  - a. A) view the data coming from Banner
  - b. B) allows the logic to be seen for understanding or troubleshooting issues found throughout the audit
  - c. C) determine why exceptions are unenforced
  - d. D) none of the above
  - e. Answer: B
- 3. Students have access to the Graduation Checklist view.
  - a. FALSE
- 4. The Class History link provides a listing of all courses the student has taken by term.
  - a. TRUE